



## PROCEDURES FOR EMERGENCY SCHOOL CLOSINGS AND DELAYS

***Emergency closings will be broadcasted using the Emergency Alert System.***

**Emergency Closings** - On days when school is closed for the *entire day* because of inclement weather or other emergencies, there will be no Before School, After School or K-Wrap Programs. There will also be no Programs on days when school is canceled due to water main breaks, heating failure, electrical problems, or other emergency conditions.

**Emergency School Delays** - The Program will open on the same delayed schedule as the school. For example, if there is a 90 minute delay and the before school program normally begins at 7:00am, then the delayed opening will begin at 8:30am. This does not apply to all Programs, see exceptions below.

**Emergency Early Dismissal Days** - If school opens in the morning, then closes early for an emergency, the Program will be closed.

### **EXCEPTIONS:**

For the school districts specified below, the emergency school closing policy varies from our standard policy noted above.

- **High Bridge School District**
- **White Township School District**
- **Roselle Park School District**

**Emergency School Delays** - The Before School Program is closed.

**Emergency Early Dismissal Days** - The After School Program is closed.

**When The School Cancels All After School Activities** – If the school cancels all after school activities, in some cases the district may specify that WFC may not operate. In other cases, parents may be contacted through the Alert System, requesting that they pick up their child(ren) as soon as possible. This is for safety reasons, as many of our staff travel from a distance to the programs each day. The staff and child(ren)'s safety is our #1 priority.

### **WFC Full Day Program Emergency Closing Policy:**

If there is inclement weather (the night before or early in the morning) during a day when WFC is operating a full day program, the program will be closed, and the closure will be announced through our Emergency Alert System. If the full day program is in session and the weather worsens as the day progresses, WFC will notify parents and ask that the child(ren) are picked up as soon as possible.

For all emergency school closings where the WFC programs are not operating, no staff will be at the program(s) to receive your child(ren). **Please contact the school and make all necessary pickup or bussing arrangements at the beginning of the school year to prepare for these days, if they should occur.**